

- Should not be more than 35 years old.

C. SOCIAL INVESTMENT OFFICER

REF: ERP/2008/003

Location: Lagos

The Job: The appointee will be required to help company play its role as a good corporate citizen by implementing programmes and strategies that promote its not-for-profit investments. She/he will maintain and nurture relationships with important target publics with the aim of promoting understanding between company and the general public.

The duties will include, but are not limited to, the following:

- Play active part in initiating and developing partnerships with key organisations/sectors
- Foster understanding of the value and relevance of social investment programmes amongst company's senior management and obtain their endorsement and active involvement
- Devise and regularly review social investment programmes to ensure they are supportive of overall External Relations' objectives and in line with expectations, trends and international best practice
- Plan and implement programmes and strategies within areas relevant to and supportive of business goals
- Ensure that groups receiving grants from the company are getting value for the money and use funds as intended

- Possess at least 3 years' post-qualification work experience in a reputable company
- Have a good understanding of investment and research methods
- Possess good writing skills
- Be professional, disciplined and able to communicate effectively with all levels of internal and external parties
- Be a good team player with an ability to work under pressure in a multicultural environment
- Should have exceptional communications and interpersonal skills
- Should not be more than 35 years old.

D. CIVIL DESIGN ENGINEER

REF: PE/2008/001

Location: Bonny

The Job: The appointee will be required to ensure civil design activities for projects are executed safely and in accordance with agreed Design and Engineering practices.

The duties will include, but are not limited to, the following:

- Develop conceptual designs and preparation of Basic Engineering Design Package (BDEP) which involves preparation of Structural Design, Scope of Work, Project Specifications, Preliminary Designs, Bill of Quantities etc.

